### EDITOR-IN-CHIEF

### GASTROINTESTINAL ENDOSCOPY

"GIE"

### AMERICAN SOCIETY FOR GASTROINTESTINAL ENDOSCOPY

*Gastrointestinal Endoscopy (GIE)* is the official scientific journal of the American Society for Gastrointestinal Endoscopy (ASGE) (https://www.ASGE.org). *Gastrointestinal Endoscopy* was established in 1971 and is the preeminent advocate for the science and practice of endoscopy in the world. It provides the highest quality endoscopic information at the point of care and at the cutting edge of science and is integrated into nearly all aspects of gastroenterology and hepatology as well as diseases and organs accessed via the gastrointestinal tract.

*GIE* is published by Elsevier on a monthly schedule and is accessible through the ScienceDirect institutional and the Journal-branded (JBS) individual/member sites (<u>https://www.giejournal.org/</u>). It is also available through ClinicalKey, Elsevier's proprietary search engine platform. ASGE members receive digital access as a benefit of membership, as well as the print edition of *GIE*.

Founded in 1941, ASGE is dedicated to advancing patient care and digestive health, promoting excellence and innovation in gastrointestinal endoscopy, providing the highest standards for endoscopic training and practice, and being the foremost resource for endoscopic education and endoscopic research. It has nearly 15,000 members worldwide; close to 11,000 receive *GIE* in print, and 78 percent of those are U.S.-based.

*GIE* uses Editorial Manager to process its manuscripts. For *GIE*, the average time from submission to final acceptance and from acceptance to fully composed online publication is 9 and 16 weeks, respectively. The issues are compiled after an average of 28 weeks. *GIE* has a 2-month backlog of articles published online but not yet put in an issue. *Gastrointestinal Endoscopy* publishes approximately 1,993 editorial and 44 supplement pages annually. *Gastrointestinal Endoscopy*'s Impact Factor in 2020 was 9.427 and has been rising over the last several years. It is ranked #10 in Thomson ISI's Gastroenterology & Hepatology category.

*GIE* has relationships with researchers globally, and 70 percent of all submitted articles to *Gastrointestinal Endoscopy* are from outside the United States; at the same time, 45 percent of published articles are U.S.-authored. Japan represents 14 percent of submitted manuscripts and 11 percent of published manuscripts. China represents 16 percent of submitted manuscripts, but only 7 percent of published manuscripts.

In addition to peer-reviewed original research, review articles, and guidelines, *Gastrointestinal Endoscopy* publishes commentaries and editorials to accompany many of the research articles. These commentaries/editorials are published open access, allowing free access to the commentaries but not the original article. Otherwise, very little *GIE* content is published OA.

*Gastrointestinal Endoscopy* accepts approximately 24.4 percent of submitted manuscripts annually. The Editor-in-Chief receives an honorarium for their efforts. The ASGE employed team consists of 2 full-time staff who manage the peer-review and production processes.

# The Editor shall strive to:

- Lead an ambitious vision of *GIE* and ASGE's scientific publication family that collectively, is practical and translational to all gastroenterologists and endoscopists practices, advances the field, and influences patient experiences and outcomes that promotes digestive health worldwide;
- Publish the most authoritative, innovative, and highest-quality clinical findings and clinical research in gastrointestinal endoscopy and related areas;
- Identify emerging areas of importance and actively solicit the best work being done in those areas;
- Promote the scientific exchange of ideas to advance the field of gastrointestinal endoscopy and other areas of interest to the readership of the journal; and,
- Position GIE as the leading referenced endoscopic journal, monitoring regular trends of the journal's publication and where appropriate, integrate and/or support ASGE's educational efforts.

### Duties

- 1. The Editor is accountable to the Editorial Committee and Governing Board of the ASGE. The Editor shall be responsible for the scientific content of *GIE*, including selection of Associate Editors. The Editor shall have full authority over the editorial content of *GIE*.
- 2. The Editor's duties include assigning new manuscripts to appropriate Associate Editors or designating a representative to do so; selecting worthy papers for *GIE*; inviting authors to write Review Papers and other special papers; ensuring that associate editors, reviewers, and authors divulge potential conflicts of interest that could bias their work; dealing with suspicion of scientific misconduct, conflict of interest issues, errata, and retractions should that become necessary; making reject-accept, and revision decisions; establishing editorial oversight for the online version of *GIE* including the cover of each *GIE* issue.
- 3. The Editor shall establish goals with the Associate Editors as to the scope and balance of *GIE* and its editorial quality, particularly with regard to the peer-review process, selection of reviewers, monitoring of reviewers, solicitation of papers and authors, and communication with authors.

- 4. The Editor shall work with the editorial staff to ensure the rapid and efficient review of submitted and revised papers. Track acceptance rates, usage, and citation statistics as indicators of quality for its publications and influence on *GIE's* impact factor.
- 5. The Editor shall make every effort to keep the flow of accepted papers at a level and on a schedule for regular monthly publication of *GIE* and to release papers in a timely manner to the Publisher for online and/or print publication.
- 6. The Editor shall prepare a semi-annual report to the Editorial Committee and ASGE Governing Board.
- 7. The Editor shall notify the Chair of the Editorial Committee and staff in June of each year of any desired changes to *GIE* in preparation for the subsequent year for purposes of review and budgetary planning. Requests will be evaluated by the Editorial committee, Budget and Finance Committee, the Publisher, and ASGE Governing Board. ASGE's Governing Board will make final determinations on requests based upon final recommendations from the collective committee and Publisher reviews.
- 8. The Editor is responsible for faithfully executing the editorial charter of the *GIE* publication and presents a clear vision of the field and the role *GIE* publication has within it. The contents of *GIE* should be balanced, accurately representing the full spectrum of high-quality work ongoing in the field. It should not be a forum for the Editor's own viewpoint. However, an option is for the Editor to publish editorials that may highlight the Editor's own singular opinion on topics or issues.
- 9. The Editor should be proactive in adapting the publication to changes in the field, working with the Editorial Committee and ASGE Governing Board to adjust the publication's charter when necessary.
- 10. The Editor should demonstrate his/her ability to attract and select the best content for the Editorial Team of Associate Editors; they should have high stature and respect in the global gastroenterology, hepatology endoscopic community. The number and technical breadth of the Associate Editors should be within ASGE's budget yet sufficient to manage the publication's workload. Finally, the Editorial Team should reflect the diversity of the GI community with respect to geography, gender, and types of institutions represented.
- 11. The Editor shall ensure that the publication has appropriate and well-defined procedures for refereeing and review, which are fair, unbiased, and faithfully executed.

### Term

The editorship is a one-time term of five (5) years, commencing January 1, 2022 and ending January 30, 2027. There will be up to a six-month overlap period with the new Editor, starting August 1, 2026.

# Honorarium

The Editor is provided an honorarium, which is paid on a quarterly basis. The Editor is an independent contractor of ASGE and is expected to control the means and methods of accomplishing his/her services (i.e., workspace, equipment, etc.).

# **Editorial Budget**

The Editor must adhere to the Editorial Budget, which includes the honoraria for associate editors. The editorial budget is approved by the ASGE Governing Board in November of every year for the following year. The editor must notify staff in August if there are any desired increases.

### **Office Support**

The Editor receives administrative support by ASGE publications staff. ASGE publications staff are responsible for drafting board reports and meeting/conference call minutes, as well as scheduling conference calls and meetings. Every August, the Editor has the opportunity to request additional resources for the following year, as part of the ASGE budgeting process. The ASGE Governing Board will make the final determination on requests for any increases or additional resources.