

ASGE DDW 2023 Video Abstract Submission Criteria and Instructions



DEADLINE FOR SUBMISSIONS IS DECEMBER 1, 2022 AT 9:00 PM (ET)

<http://www.ddw.org/abstracts>

A. General Information

ASGE video forums are designed to showcase interesting endoscopic cases or techniques in the field of gastrointestinal endoscopy. Video presentations can demonstrate accepted techniques, difficult or interesting cases, complications, or innovations within the field of endoscopy. Category options for submission include the following:

1. Artificial Intelligence in Endoscopy
2. Bariatric Endoscopy
3. ERCP
4. Endoscopic Adverse Events
5. ESD/Submucosal Endoscopy
6. EUS
7. Lower GI
8. Natural Orifice Transluminal Endoscopic Surgery
9. Other
10. UGI Esophagus
11. UGI Stomach, Small Bowel
12. Educational Endoscopy

B. Why Consider Submitting your video to ASGE for DDW Presentation?

1. DDW is a great place to showcase your clinical case videos to the GI and Endoscopy community.
2. New this year – the written abstract of your video case will automatically be published in VideoGIE if accepted for DDW presentation or honorary designation. Honorary designation videos will be published on the ASGE's GI Leap platform.
3. If your video is selected for one of the following ASGE video awards, you will have the option to publish your video case in ASGE's prestigious official publication, VideoGIE following DDW, with all applicable author fees waived.
 - a. The highest overall award – The VideoGIE Mel Shapiro Award
 - b. Best-of-the-Best – the top video in each submission category
 - c. The top three World Cup presentations
 - d. The Distinguished Education Video

***Important Reminder:** videos will not be considered for presentation if they have been submitted for publication in any journal, including ASGE journals, or have been published as an article (includes manuscripts accepted for publication) in either print or electronic format at the time of submission.

C. What Steps Are Required to Submit My Video for Consideration?

1. Submissions after **December 1, 2022, at 9:00 PM EST** will not be accepted.
2. ASGE Video PowerPoint Submission Instructions and Template Guide are located on ASGE's website at the following: <https://www.asge.org/videoinstructions>
3. As you prepare your video for submission to DDW, make sure to plan your production timeline accordingly, including testing of your video and uploading time to the submission site. Waiting until the last remaining hours immediately before the deadline date/time can be a risk given the size of your video file and the potential volume of traffic for late submitters. A general guide is to use August –November (3-4 months) to prepare, test, edit and finalize your video case for submission to DDW by December.
4. A non-refundable submission fee of \$70 is required for each submission.
5. A structured abstract MUST accompany each video submission with the following sections:
 - a. Title (255-character limit for titles)
 - b. Author Names and Affiliations
 - c. Conflicts of Interest Disclosures
 - d. Background
 - e. Case Presentation
 - f. Endoscopic Methods
 - g. Conclusions
6. *Please note that the written abstract submission site will automatically capitalize all titles, so authors should be sure to appropriately format any necessary lowercase letters, superscript or subscript during submission. There is a limit of 2,900 characters for the text of written video abstract submissions, including spaces (for sections b -g above). Tables and images do not count toward the 2,900-character limit. Videos must be 8 minutes or less. Refer to the video narrative timeline guide in the ASGE PowerPoint template link above. Videos that are longer than 8 minutes in duration will be AUTOMATICALLY REJECTED.
7. All narration for the video must be in English.
8. Entries must be oriented towards physician education rather than patient education.
9. Any potential conflict of interest must be disclosed by ALL authors. A potential conflict of interest exists when an author or the author's institution has financial or personal relationships that could influence or could be perceived to influence the case presentation or technique illustrated. If there are no conflicts of interest, authors must state that there are none. Authors must use the DDW abstract submission disclosure form, which is completed through the submission process. Failure to disclose conflicts will result in AUTOMATIC REJECTION.

10. Commercial support for the video production may be acknowledged with a single credit line acknowledging the company/organization providing the support.
11. The video and narration CANNOT contain institutional names or logos. Videos that contain institutional names and logos will be AUTOMATICALLY REJECTED.
12. The video CANNOT contain product specific endorsements/group messages, or advertising. Do not put product brand names or drug brand names in the video. Generic product and drug names should be used. Efforts must be taken to “black out” any product names that appear within the video. For all narration, when referring to a specific product, you must use the generic term; not doing so could result in an AUTOMATIC REJECTION.
13. The video CANNOT contain any copyrighted or commercial images, videos, photos, etc., (do NOT use the manufacturer’s product images). Videos that contain copyrighted images without documented permissions will be AUTOMATICALLY REJECTED.
14. Videos CANNOT contain any patient information, physician names, medical record numbers, etc. Videos must be HIPAA (Health Insurance Portability and Accountability Act of 1996) compliant. If there are any perceived HIPAA violations, the submission will be AUTOMATICALLY REJECTED. Please check the endoscopy video and fluoroscopy video portions and block out ALL identifiers as well as these have been commonly missed in the past.
15. The video submission CANNOT contain background music during narrative and endoscopic video footage.
16. Copyright must be assigned to the ASGE by ALL authors. If this video is developed within the scope of your employment, you may have to obtain a copyright release from your institution.
17. Videos will not be considered for presentation if they have been submitted for potential publication at any journal, including ASGE journals, or will be published as an article (includes manuscripts accepted for publication) in either printed or electronic format.
18. Videos will not be considered for presentation if they have been duplicated in any way from a similar video submitted the same year. Videos that have been submitted to DDW in previous years, but not accepted for presentation, are eligible for submission.
19. Videos may not be submitted to more than one category, subcategory, or society for DDW.
20. Violations identified based upon ASGE DDW video cases could result in a 5-year sanction for submitting future video abstracts to DDW for the submitting author.
21. Video must be formatted in one of the following types: MP4 (.mpg) or QuickTime (.mov). Other video file formats will not be accepted. Do NOT submit .wmv files.
22. It is recommended that all submissions be submitted in high definition. Video size recommended for high definition: 1920x1080 (square pixel ratio) or 1280x720 (square pixel ratio), both for 16:9 aspect ratio. Bit Rate: 5Mbps (for 720) or 10 Mbps (for 1080).

23. Video size recommended for standard definition: 720x480 (0.9-pixel ratio) for a 4:3 aspect ratio or 720x480 (1.2 pixel ratio) for 16:9 aspect ratio.
24. Please be sure to use a video frame rate of 30 frames per second.
25. To ensure good image quality, a video data rate between 3-10 Mbit/second is recommended.

D. What Happens Once I Submit My Video for Consideration?

1. All submissions are subjected to a peer-review process and evaluated according to content and audiovisual quality, determining which submission will be accepted and in which category.
2. Once submitted, you will NOT be able to make changes to the video or audio of the program.
3. All submitted videos will be considered for selection in one of the following sessions:

Video Plenary Session: This session represents the most prestigious and highest ranking, cutting-edge, fully edited endoscopic videos presented at DDW. These submitted videos receive the top ratings during peer review. The highest scoring video from the peer-reviewed process for each category will be presented a Best-of-the-Best Award in that category. (There is no guarantee that each category will have an award given.) In addition, one final overall winner (the VideoGIE Mel Schapiro Award) will be selected from those identified as Best-of-the-Best videos. This award will be announced at the end of the Video Plenary session. Winners of the Best of the Best awards may be invited to publish the video case in the ASGE's VideoGIE journal following DDW with applicable author fees waived.

World Cup of Endoscopy (An International Friendly and Fun Competition): This session features a friendly international competition of selected videos from various countries. Selection into World Cup will be based on the content of the video, with the objective of selecting one video per country. On average every year, approximately 8 to 10 countries compete in this session. All selected videos will be presented and scored live by an international panel of judges during the session. The top three winners will be declared at the end of the session and receive awards. This session is intended to foster a fun, relaxed, and entertaining atmosphere! The top three winners from the World Cup of Endoscopy session may be invited to publish their videos case in the ASGE journal VideoGIE following DDW with applicable author fees waived.

Educational Endoscopy: What is your favorite endoscopy technique? These more comprehensive, longer format educational endoscopic videos will be presented at DDW and must be eight minutes or less in duration. The highest scoring video for the best video in this category from the peer-reviewed process will be presented the Distinguished Educational Video (DEV) Award. This award will be announced at the end of the Video Plenary session. The ASGE's Distinguished Education Video winner may be invited to publish their work in the ASGE journal, VideoGIE following DDW with applicable author fees waived.

4. Notification letters on the result of your video submission will be provided by late February or early March.
5. For questions: Email videoforum@asge.org