

## **COURSE DESCRIPTION**

Is your practice getting what it deserves in reimbursement for its GI services? Accuracy and efficiency in your coding and billing process will ensure that you are getting reimbursed appropriately for the services your facility provides. ASGE's auditing and documentation course will immediately provide you with the resources and tools to identify opportunities and threats to your practice's revenue potential due to the quality and accuracy of your coding, provider documentation, and compliance of coding and billing regulations. This course will teach participants how to create internal processes to minimize denials, pass external audits and build a high-performing and knowledgeable team, from the physician to the coder, focused on your practice receiving the reimbursement it deserves.

## **LEARNING OBJECTIVES**

Upon completion of this educational activity, participants will be able to:

- Describe the documentation requirements for Evaluation and Management codes
- Increase revenue by submitting clean and accurate claims
- Ensure proper documentation of all procedures while coding correctly
- Safeguard your practice from inspection by auditors
- Increase overall revenue base through correct charge capture
- Code with ICD-10 specificity to ensure prompt payment and Risk Adjustments
- Educate your providers on proper documentation to minimize claim denials and mitigate your denial management process
- Prepare for various types of audits, both internal and external by using a step-by-step auditing process
- Use processes learned to improve internal quality controls for compliance and efficiencies

## TARGETED AUDIENCE

Practicing gastrointestinal endoscopists, non-physician practitioners, coding and billing professionals, clinical staff, practice managers and practice professionals involved with business management, code assignment, claims processing, pre-authorization and appointment scheduling.

This course qualifies for ASGE's Recognition of Excellence in GI Practice Management Program (PRP).

## **COURSE DIRECTORS**



AskMueller Consulting, LLC



◀ Kristin Vaughn, CPC, CGCS, CPMA, ICDCT-CM AskMueller Consulting, LLC



# BILLING ocumentation and Auditing

ourse Practice

2018 22-23, JUNE

O'Hare Hilton Rosemont Chicago Rosemont, IL

tueller, RN, CPC, C Consulting, LLC ighn, CPC, CGCS, C Kathleen Mueller, RN, AskMueller Consulting Kristin Vaughn, CPC, C AskMueller Consulting

CPMA, ICDCT-CM

PRACTICAL SOLUTIONS FOR THE GI PRACTICE Putting the Pieces Together



# GI CODING & BILLING

# Auditing and Documentation

JUNE 22-23, 2018

Hilton Rosemont Chicago O'Hare Rosemont, IL

## **COURSE DIRECTORS**

Kathleen Mueller, RN, CPC, CGCS, CCS-P, CMSCS, PCS, CCC AskMueller Consulting, LLC

Kristin Vaughn, CPC, CGCS, CPMA, ICDCT-CM AskMueller Consulting, LLC





Auditing and Documentation Best Practices Course

## GI CODING AND BILLING

JUNE 22-23, 2018



# REGISTRATION

REGISTRATION FEES	On or Before May 10, 2017	After May 10, 2017
Physician Member	□ \$595	□ \$695
Physician Non-Member	□ \$795	□ \$895
Non-Physician Member	□ \$495	□ \$595
Non-Physician Non-Member	□ \$595	□ \$695
Total Registration Fee	\$	\$

#### PRP Members: Contact ASGE Customer Care at 630.573.0600 for special discounted pricing.

Industry representatives interested in attending this course must contact Vanita Jordan-Moore, Senior Manager, Sales and Business Development (Ph: 630-570-5625; Email: vmoore@asge.org) or Linda kay Tyler, Senior Director, Sales and Business Development (Ph: 630-570-5601; Email: ltyler@asge.org). In compliance with ACCME guidelines, industry representatives may not participate in hands-on training or ask questions during a CME course.

## REGISTRATION FORM

Register online at www.asge.org

Name		Date	
Academic Degree(s)		Title	
Institution		NPI#	
Address			
City	State	Zip	
Country	Specialty		
E-mail	Phone	Fax	
This information is my: ☐ Home ☐ Work	ASGE Member?	☐ Yes ☐ No Member ID	

NOT A MEMBER? Save even more when you join ASGE prior to registering for the courses. Submit a membership application with your registration form and receive the discounted member rate. Visit asge.org/join for more information.

## **FOUR EASY WAYS TO REGISTER**

- 1. Online at www.asge.org (Recommended)
- 2. Phone: 630-573-0600
- **3. Fax:** 630-963-8332

Credit Card:	□ Visa	☐ MasterCard	☐ Amex	□ Discover	Total \$
Cardholder Name					
Card Number					Expiration Date
Signaturo					

**4. Mail:** Send your completed registration form and check for \$ **American Society for Gastrointestinal Endoscopy** 

PO Box 809055, Chicago, IL 60680-9055

For all registration inquiries, email ASGE Customer Care at info@asge.org or call 630-573-0600.

made payable to:

ASGE'S PRACTICAL SOLUTIONS FOR THE GI PRACTICE

# AGENDA

## FRIDAY, JUNE 22, 2018

7:00 - 8:00 am Registration | Continental Breakfast and Exhibits

## 2018 Coding Update

8:00 - 8:10 am

8:10 - 9:15 am Breaking News and 2018 Coding Update

9:15 - 9:45 am ICD-10 Tip: Bullet-Proof Your Claims with Specificity

9:45 - 10:00 am Questions and Answers 10:00 - 10:30 am Break and Exhibits

## **Proper Documentation to Optimize Reimbursement**

10:30 - 11:30 am **Evaluation and Management Documentation:** 

Appropriate Use of Templates and Electronic Health Records

11:30 am - 12:00 pm Procedure Coding: Capturing All the Charges

12:00 - 1:00 pm Lunch, Exhibits and Networking

1:00 - 1:30 pm Diagnosis Coding for HCC and Risk Adjustments

1:30 - 2:00 pm Denial Management: Creating Tools for Denial Process

## **Avoiding Penalties by Preparing for External Audits**

2:00 - 2:15 pm Audit Basics: Dos and Don'ts of Unannounced Audits

2:15 - 2:45 pm Step-by-Step Preparation for External Audits

2:45 - 3:00 pm Tools and Best Practices to Doing Internal Auditing Right

3:00 - 3:15 pm Questions and Answers Break and Exhibits 3:15 - 3:45 pm

### **Increasing Office Efficiency and Process Improvement**

3:45 - 4:15 pm Policies and Procedures: Ensuring an Appropriate

Paper Trail Exists

4:15 - 5:00 pm Open Forum: Proactive Preparation, Internal Controls, and

Ongoing Quality Improvement Processes

5:00 - 5:30 pm **Questions and Answers** 

## SATURDAY, JUNE 23, 2018

7:00 - 8:00 am Registration | Continental Breakfast and Exhibits

## **Audit and Documentation Workshop**

8:00 - 8:30 am Types of Audits: Third-Party Payer, Medicare, and OIG

8:30 - 9:00 am Cart Examples with Errors 9:00 - 9:30 am **Questions and Answers** 

9:30 - 10:30 am Auditing Template Tool with Step-by-Step Process

10:30 - 10:45 am

10:45 am - 12:00 pm Noon Chart Audit Exercise-Patient Visits and Procedures 12:00 - 12:20 pm **Questions and Answers** 

12:20 - 12:30 pm Wrap Up and Adjourn

#### Subject to change.

# **DETAILS**

## HOTEL ACCOMMODATIONS

ASGE courses have a history of selling out. It is recommended that you make your hotel reservations as soon as possible. However, you may want to wait to make your airline reservations until you have received confirmation of registration from ASGE.

## Hilton Rosemont Chicago O'Hare

5550 North River Road, Rosemont, IL 60018

Tel: 847-678-4488 Toll free: 1-800-445-8667

ASGE has arranged a room block for this course at \$159 per night plus applicable tax. This discount is valid only if the reservation is made before May 31, 2018.

Please contact the hotel directly to make hotel reservations. Please reference "ASGE" when making your reservation.



## CONTINUING MEDICAL EDUCATION

The American Society for Gastrointestinal Endoscopy (ASGE) is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

ASGE designates this live activity for a maximum of 10.5 AMA PRA Category 1 Credits<sup>™</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

## ASGE CANCELLATION POLICY

Requests for refunds must be sent in writing at least two weeks before the activity to info@asge.org. Refunds will be subject to an administrative fee of \$100. Attendee substitutions are permitted with ASGE authorization. ASGE has the right to cancel a program at any time at its discretion.

For more information about this or upcoming ASGE educational courses, please visit www.asge.org. email info@asge.org or call 630.573.0600.



Educational programming through the ASGE Institute for Training and Technology is supported, in part, by the ASGE Foundation. To donate visit asge.org/foundation.

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